

## Welcome to the Military Police Captains' Career Course

1. The Military Police Captains' Career Course is an important stepping stone in your professional military career. It is important that you prepare yourself mentally and physically for this course. A good attitude and motivation during your time here at Fort Leonard Wood will make your this challenging course both rewarding and successful.
2. The program of instruction (POI) is designed to prepare students for the leadership, training, and administrative requirements of a successful company commander and for the execution of the tactical planning responsibilities of battalion and brigade staff officers. The 8 week Common Core phase provides the tools to effectively lead company-sized teams and function on battalion or brigade staff officer in the Contemporary Operational Environment. The branch phase consists of 13 weeks of branch specific technical and tactical training required to function as Military Police officers both on and off the battlefield. Branch-specific subject areas trained include: Security and Mobility Support Operations, Police Operations, and Detention Operations.
3. You should read the following documents:
  - a. ADRP 3-0, *Unified Land Operations*, May 2012
  - b. ADRP 5-0, *The Operations Process*, May 2012
  - c. ADRP 6-0, *Mission Command*, May 2012
  - d. ADRP 6-22, *Army Leadership*, August 2012
  - e. ADRP 7-0, *Training Units and Developing Leaders*, August 2012
  - f. FM 3-39, *Military Police Operations*, August 2013

All of the above documents can be located at the Army Publishing Directorate at the following link: [HTTP://WWW.APD.ARMY.MIL/](http://www.apd.army.mil/)

Additionally, familiarize yourself with the list of publications provided below on this site (MPCCC Required References). This list contains all publications used as references throughout the course.

You will have access to the internet in the classroom for the duration of the course, so you may retrieve these publications as necessary.

#### 4. Administrative Information.

- a. While in training at Fort Leonard Wood (FLW), you will be assigned to B Company, 701st Military Police Battalion.
- b. You will report to Bravo Company, 701<sup>st</sup> MP Battalion during duty hours from 0800-1700 Monday – Friday. The Company is located at 840 Colorado Avenue, adjacent to the 701<sup>st</sup> MP BN Headquarters. You may report in appropriate civilian clothing and within grooming standards set forth by AR 670-1. If you arrive and are unable to find an Operations personnel, please return later in the day. If you arrive on a weekend or non-duty day, report to Bravo Company on the next duty day. Upon

reporting, have a DA Form 31 from your losing unit with you. Failure to provide a proper DA Form 31 will prevent you from properly in-processing Fort Leonard Wood.

c. Your orders should have you reporting to Fort Leonard Wood and Bravo Company one week prior to the actual start of the Career Course. This time allows for Bravo Company to facilitate your in-processing to the installation, as well as complete some course administrative work.

d. All installation in-processing will be conducted in ACUs. Have in your possession all relevant personnel records and updated security clearance paperwork that you receive from your departing unit. Ensure you bring a copy of a digitally signed DD93 and SGLV completed NLT 30 days prior to your report date. Bring with you to Fort Leonard Wood at least 5 copies of your orders.

e. The Military Police Captains' Career Course is a PCS course, and your pay and entitlements will be treated as such. The Department of the Army have directed that all students attending the Active Component of the MPCCC are sent here on PCS orders, to include Reserve and National Guard officers. National Guard officers sent here on TDY orders by their state in contradiction to DA's directive will not be provided meals or lodging, because they should be drawing BAH and BAS during the course. Work out any pay or entitlement issues you may have with your unit prior to departing for Fort Leonard Wood.

f. Prior to departing your current duty station, ensure that you contact your Defense Travel System (DTS) representative at your unit and ensure that you have been detached from your unit in DTS so that you can be attached at Fort Leonard Wood. Also, ensure that you have a correct DTS account, and that updated Electronic Funds Transfer (Bank Routing Number and Account Number) are listed in your DTS profile.

g. It is important that you take personal responsibility for arriving here at Fort Leonard Wood with an up-to-date MEDPROS status. Log onto MEDPROS via AKO and track your dates in order to be proactive in completing appointments. Ensure you have completed any Post Deployment Health Assessment or Re-Assessment that you may be due. Students that are not in tolerance for MEDPROS or PDHRAs will not be approved for Leave or Pass requests.

h. You **should** apply for Permissive TDY from your losing unit prior to departing on PCS Leave. Bravo Company cannot grant you PTDY. Any questions or concerns about this issue can be directed to Bravo Company. If you are taking PTDY, you will report to the Off-post Housing Office located in Building 470, who will stamp your DA Form 31 indicating that your chargeable leave has ended and you have begun PTDY. Failure to report to the Off-post Housing Office may result in being charged more leave than you intended.

i. You must have and bring an appropriate amount of uniforms for the course. Your primary uniform for the course will be the ACU uniform with patrol cap. During your time

here, you will also be required to wear your ASU and beret. Additionally, ensure you bring at least one set of business casual wear appropriate for wear to after duty hours military functions. For examples of business casual wear, you may visit this site: [HTTP://WWW.MILITARY.COM/VETERAN-JOBS/CAREER-ADVICE](http://www.military.com/veteran-jobs/career-advice). You will be expected to project a professional military appearance at times, and will be held to a standard while you are a student here. Ensure your clothing choices reflect your status as a professional military officer.

j. You will participate in physical training on a daily basis in the allotted time. The uniform for PT is the APFU consisting of the short or long sleeve T-shirt, white cotton socks with no logos, black shorts and running shoes. During the winter (between 1 September - 1 May) months you are required to have one winter APFU to include the green micro-fleece cap and black leather gloves. Per Fort Leonard Wood policy, you are required to wear a reflectorized vest at any time you are wearing the APFU. This will be issued to you during the first week of MP CCC.

k. You are not required to bring any publications or manuals. You will be provided computer access upon arrival in order to access publications and references on-line. To prepare you for instruction, read and be familiar with the material listed in paragraph 3 above, prior to arrival. MP CCC does not conduct an FTX, therefore, you will not be required to draw TA-50 from CIF. It is strongly recommended that you bring a computer and printer with you, as course hours might not be conducive to library hours and you will have assignments requiring the use of both. You may wish to participate in the German Armed Forces Efficiency Badge; if so, ensure you have ear and eye protection for the shooting event.

l. Many students many wish to hunt or shoot while in the course. It is lawful to bring weapons to Fort Leonard Wood. All weapons must be registered with the Provost Marshal's Office if those weapons are stored in on-post housing or are brought onto the installation (for use at the Privately Owned Weapons (POW) Range or MWR Range). A weekly RSO course is also taught here and is required for the POW Range. Firearms may not be stored in your vehicle or in on-post lodging facilities. Firearms must be transported in a locked storage container and separate from ammunition in a vehicle compartment no easily accessible by the driver or passengers. It is unlawful to conceal a weapon on your person or in a vehicle on Fort Leonard Wood, despite Missouri concealed carry provisions. Proper storage and transportation regulations also apply to archery equipment. Please refer to the hunting and fishing link on the Fort Leonard Wood homepage at [HTTP://WWW.WOOD.ARMY.MIL/NEWWEB/GARRISON/FISHING.HTML](http://www.wood.army.mil/newweb/garrison/fishing.html) for further guidance.

m. The surrounding community extends great support and good will towards Fort Leonard Wood's permanent part and those that come here to train. Please take time to research the local community prior to your arrival here. Valuable information about local hotels, restaurants and community activities can be found at [HTTP://PULASKICOUNTYWEB.COM/](http://pulaskicountyweb.com/) and [HTTP://ROLLACITY.ORG](http://rollacity.org). Important information about

area lodging accommodations, airport shuttle services, and driving directions to Fort Leonard Wood is also located at <http://www.ftleonardwood.com>.

n. The safety of our students who attend training at Fort Leonard Wood is a top priority. It is also important you read and understand the information published by the Fort Leonard Wood Safety Office at <http://www.wood.army.mil/safety>.

o. The TRADOC environment brings unique challenges which you may encounter either as a student or in future command positions. Because of this, I ask you to review and understand TRADOC Regulation 350-6 prior to your arrival here. This regulation can be found at <http://www.tradoc.army.mil/tpubs/regs/r350-6.pdf>.

p. Do not have mail forwarded to B Company or the CATD, due to the large number of classes and students that attend courses here. It is difficult and not always possible to have mail routed to you in a timely manner while you are a student here and all mail must pass from the Post Office through the mail distribution system here on post.

5. Below are some phone numbers you may find useful.

Post Operator	(573) 563-0131	FLW Reservations	(800) 677-8356
Post Staff Duty	(573) 563-6126	FLW Lodging	(573) 596-0999
BDE Staff Duty	(573) 563-0424	Post Cab	(573) 563-0111
FLW MP Desk	(573) 563-6141		

You may also find useful information or ask questions regarding your PCS or in-processing by utilizing the Bravo Company Facebook page at <http://www.facebook.com/bravo.bulldogs>.

6. The Point of Contact for this letter:

CCC Strip

Map...[CLICK HERE](#)

MP-CCC Course Chief

MPCCC

Welcome Letter...[CLICK HERE](#)

Com - 573-563-7823

DSN – 676-7823